GUARDIAN
PROPERTY MANAGEMENT
SINCE 1989

OWNER / RESIDENT INFORMATION SHEET

Address: _____ Unit #:_____ Date: _____

REGISTERED OWNER:

Owner(s) Name(s): _____

Residence Telephone: (_____) _____

(Mr.) Business/Cell Telephone: (_____) _____

(Mr.) Email Address: (_____) _____

(Mrs./Ms.) Business/Cell Telephone: (_____) _____

(Mrs./Ms.) Email Address: (_____) _____

Owner's Address (If other than suite): _____

_____

Name and Address of Mortgagee: _____

_____

TENANT INFORMATION (Complete if Unit is Rented):

Tenant's Name: _____

Lease Agreement Term - From: _____ To: _____

Residence Telephone: (_____) _____

(Mr.) Business/Cell Telephone: (_____) _____

(Mr.) Email Address: (_____) _____

(Mrs./Ms.) Business/Cell Telephone: (_____) _____

(Mrs./Ms.) Email Address: (_____) _____

COMPLETE LIST OF RESIDENTS (To be Completed by All Owners/Residents):

Resident's Name	Relationship	Birthdays (if under 16 years)
1. _____	_____	_____/_____/_____
2. _____	_____	_____/_____/_____
3. _____	_____	_____/_____/_____
4. _____	_____	_____/_____/_____
5. _____	_____	_____/_____/_____
6. _____	_____	_____/_____/_____

EMERGENCY CONTACTS:

List two (2) Relatives/Friends that can be contacted in an emergency situation only.

Name: _____ Home Phone: _____

Relationship: _____ Other Phone: _____

Name: _____ Home Phone: _____

Relationship: _____ Other Phone: _____

EMERGENCY ASSISTANCE:

Please indicate if any Resident(s) require assistance in the event of an emergency:

Name(s): _____

Type of Handicap: _____

PETS:

Type: _____ Name: _____

PARKING:

	License Plate No.	Vehicle Make/Model/Colour
1.	_____	_____
2.	_____	_____
3.	_____	_____
4.	_____	_____

RULES AND REGULATIONS: (For Office Use Only)

Rules and Regulations Package Issued? Yes _____ No _____

Owner's Signature: _____ **Date**: _____

TENANT'S ACKNOWLEDGMENT:

I/We _____ acknowledge and agree that I/We, the members of my household, and my guests from time to time, will, in using the Unit rented to me and the Common Elements, comply with the Condominium Act, 1998, the Declaration, the By-Laws and all Rules and Regulations of the Condominium Corporation, during the term of my tenancy, and will be subject to the same duties imposed by the above as if I/We were a Unit Owner, except for the payment of common expenses unless otherwise provided by the Condominium Act, or the Declaration.

IN WITNESS WHEREOF, this _____ day of _____, 20_____, in the City of Whitby, Ontario.

_____	_____
Witness	Tenant
_____	_____
Witness	Tenant